

Acquisition Confirmation

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are pleased to formally confirm the acquisition of [Describe the Business or Asset] by [Your Company Name], effective [Effective Date]. This acquisition marks a significant milestone in our partnership and paves the way for new opportunities for growth and collaboration.

As part of this transition, we are committed to ensuring a seamless integration process, and we value your support during this time. We look forward to working closely together to maximize the benefits of this acquisition.

Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address] should you have any questions or need further information.

Thank you for your continued partnership and trust in us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]