

# Announcement of New Legal Representative

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you that as of [Effective Date], [New Legal Representative's Name] will be taking over as your new legal representative for all client services.

[New Legal Representative's Name] brings with them extensive experience in [relevant experience or qualifications], and we are confident that they will provide you with the high level of service you have come to expect from us.

Please feel free to reach out to [New Legal Representative's Name] directly at [Email Address] or [Phone Number] for any inquiries or assistance.

Thank you for your continued trust in our firm.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]