

# Tenant's Notice of Commercial Lease Termination

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

This letter serves as formal notice of my intention to terminate the commercial lease for the property located at [Property Address], effective [Termination Date]. In accordance with the lease agreement signed on [Lease Commencement Date], I am providing the required [Notice Period, e.g., 30, 60 days] notice.

I appreciate the opportunity to have leased the premises and will ensure that the property is returned in accordance with our lease terms. I will arrange for a final walkthrough and return of keys on or before the termination date.

Should you have any further instructions or need to discuss this matter, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Business Name]

[Your Address]

[City, State, Zip Code]