

Trade Secret Protection Request

Date: [Insert Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Name],

We appreciate your partnership and the value you bring to our business. In light of our ongoing collaboration, we wish to formally request your commitment to safeguarding our proprietary information and trade secrets.

As part of our agreement, please ensure that any sensitive information, including but not limited to, product designs, pricing strategies, and client lists, will be treated with the utmost confidentiality. We kindly ask you to implement measures to prevent unauthorized disclosure to third parties.

We trust that you understand the importance of maintaining the integrity of our trade secrets and are willing to cooperate in this matter. We would appreciate a written confirmation of your commitment to protecting our proprietary information by [Insert Deadline].

Thank you for your attention to this important matter. We look forward to continuing our successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]