

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Firm/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally solicit your professional legal opinion regarding [briefly describe the issue or situation, e.g., "the implications of the recent amendments to the tax legislation on our business operations"].

Given your expertise in [specific area of law], I believe your insights would be invaluable in understanding the potential risks and benefits associated with this matter. Specifically, I would appreciate your analysis on [mention specific questions or points you would like addressed].

Please let me know if you would be willing to assist us with this legal opinion. I am happy to provide any further information you might need and discuss the timeline and terms associated with this request.

Thank you for considering my request. I look forward to your favorable response.

Best regards,

[Your Name]

[Your Job Title]

[Your Organization]