

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Law Firm/Organization Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a legal opinion regarding [briefly describe the issue or inquiry]. This matter has significant implications involving [mention any relevant laws, regulations, or potential consequences].

Specifically, I would like to know [list specific questions or points of clarification you seek]. Your expertise and insights would be invaluable in guiding our decision-making process.

We would appreciate if you could provide your opinion by [mention any deadlines if applicable]. If you require further information or clarification, please do not hesitate to contact me at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]