

Letter of Acknowledgment for Intellectual Property Dispute

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Title]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally acknowledge the receipt of your notice regarding the intellectual property dispute concerning [brief description of the disputed IP]. We take such matters seriously and appreciate your prompt communication.

We are currently reviewing the details you provided and will be in contact with you shortly to discuss potential resolutions. Our priority is to reach a fair and equitable solution for all parties involved.

Thank you for bringing this to our attention. If you have any further information or documentation that you believe would assist in the resolution process, please do not hesitate to share.

Sincerely,

[Your Name]
[Your Title]
[Your Company]