

# Dispute Letter for Damaging Statements

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

## **Subject: Dispute of Damaging Statements**

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally dispute the damaging statements made by you on [date or context of the statements]. These statements are not only false but have also caused significant harm to my personal and professional reputation.

The specific statements in question are:

- [Statement 1]
- [Statement 2]
- [Statement 3]

I request that you cease and desist from further dissemination of these statements and provide me with a written confirmation that they will no longer be shared. Additionally, I seek a public retraction to mitigate the damage caused.

Failure to address this matter may leave me no choice but to pursue legal actions to protect my interests. I urge you to take this dispute seriously and respond by [response deadline].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]