

Referral Letter for Small Business Credit Application

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to refer [Business Name] for a small business credit application with [Financial Institution/Company Name]. As a [Your Position/Title], I have had the pleasure of working with [Business Name] for [Duration] and have witnessed their commitment to excellence and sustainability in their operations.

[Business Name] has shown remarkable growth since its inception, demonstrating a solid business model, and an ability to manage financial responsibilities effectively. Their innovative approach and dedication to [Industry/Field] make them a strong candidate for financial support.

I have no doubt that [Business Name] will utilize the funds responsibly to enhance their business operations and create further opportunities for growth. I strongly encourage you to consider their application favorably.

Should you require any further information or wish to discuss this referral in more detail, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]