Inquiry Regarding Conference Contact Number Accuracy

Dear [Conference Organizer's Name],

I hope this message finds you well. I am writing to confirm the accuracy of the contact number provided for the upcoming [Conference Name] scheduled on [Date].

Could you please verify if the contact number listed as [Contact Number] is correct? Having the correct information is crucial for ensuring smooth communication during the event.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]