

# Welcome to [Conference Name]

Dear International Guests,

As you prepare for your visit to [Location] for the upcoming [Conference Name], we want to ensure that you have a smooth arrival and enjoy your time here. Please find below important information regarding customs regulations that may affect your travel.

## 1. Customs Declaration

Upon arrival, you will need to fill out a customs declaration form. Be sure to declare any items over [amount] or any goods that may be restricted.

## 2. Restricted Items

The following items are prohibited or restricted from entry into [Country]:

- Illegal drugs
- Weapons
- Counterfeit goods
- Endangered species products

## 3. Duty-Free Allowances

You are allowed to bring certain items into [Country] duty-free. Please check the allowances for:

- Tobacco
- Alcohol
- Gifts

## 4. Additional Resources

For more detailed information, visit the [Country's Customs website].

We hope this information is helpful and we look forward to welcoming you to [Conference Name]. If you have any questions or need further assistance, please do not hesitate to contact us.

Best regards,

[Your Name]  
[Your Title]  
[Conference Organization]  
[Contact Information]