

Workshop Proposal Submission

Dear [Conference Committee Name],

I am writing to propose a workshop titled "[**Title of Workshop**]" for the upcoming [Conference Name] scheduled on [Conference Dates]. The workshop aims to engage participants in [brief description of workshop objectives and activities].

In recognition of our diverse audience, I will ensure that inclusive language is used throughout the workshop. This includes:

- Encouraging participation from all attendees, regardless of background.
- Avoiding jargon or language that may exclude specific groups.
- Implementing activities that are accessible and considerate of various abilities and experiences.

My background includes [brief summary of relevant experience and expertise], and I am passionate about creating inclusive spaces for learning and collaboration.

Thank you for considering my proposal. I look forward to the possibility of contributing to [Conference Name].

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution/Organization]

[Your Email Address]