

Silent Auction Donation Request

Dear [Donor's Name],

We hope this message finds you well. We are reaching out to invite you to support our upcoming fundraising conference, [Conference Name], which will be held on [Date] at [Location]. This year, we are organizing a silent auction to raise funds for [cause or project], and we would be honored to include your generous donation.

Your contribution will help us [briefly explain how the funds will be used]. We are seeking items that will inspire and attract bids from our attendees, such as [examples of desired donations, e.g., gift baskets, services, experiences, etc.].

As a token of our appreciation, all donors will receive recognition in our event program and website, helping to promote your business to our attendees.

If you would like to contribute, please contact us by [deadline] at [contact information]. Thank you for considering this opportunity to make a difference.

Warm regards,

[Your Name]
[Your Title]
[Organization Name]
[Phone Number]
[Email Address]