

# Sponsorship Agreement Confirmation

Date: [Insert Date]

[Sponsor's Name]

[Sponsor's Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are pleased to confirm your sponsorship agreement for the upcoming [Event Name], scheduled to take place on [Event Date]. This letter serves as a formal acknowledgment of your commitment to support the event.

As per our agreement, you will be contributing [describe the sponsorship details, e.g., monetary support, in-kind services, etc.]. In return, we will provide you with the following benefits:

- [Benefit 1]
- [Benefit 2]
- [Benefit 3]

We believe that your participation will greatly contribute to the success of the event and enhance the overall experience for all attendees.

We appreciate your support and look forward to a successful partnership. Please feel free to reach out if you have any questions or need further assistance regarding the logistics of the exhibit.

Thank you once again for your generous sponsorship.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]