

Conference Meal Selections

Dear Attendees,

We are excited to welcome you to the upcoming conference on [Conference Date]. As part of our commitment to providing a pleasant experience, we would like to ensure that all dietary requirements are met. Please review the meal options below and indicate your preferences.

Meal Options:

- Option 1: Grilled Chicken with Seasonal Vegetables
- Option 2: Baked Salmon with Quinoa and Asparagus
- Option 3: Vegan Stir-Fry with Tofu and Mixed Vegetables
- Option 4: Gluten-Free Pasta with Marinara Sauce

Dietary Requirements:

Please let us know if you have any specific dietary restrictions or allergies, including but not limited to:

- Vegetarian
- Vegan
- Gluten-Free
- Nuts Allergy
- Lactose Intolerance

Response:

Kindly respond with your meal selection and any dietary requirements by [Response Deadline]. You can reply directly to this email or use the link provided in the invitation.

Thank you for your cooperation. We look forward to seeing you at the conference!

Best regards,
[Your Name]
[Your Position]
[Your Organization]
[Contact Information]