

Conference Beverage Package Options

Dear [Recipient's Name],

We are excited to offer a variety of beverage packages for the upcoming conference scheduled for [Date]. Below are the available options:

Standard Beverage Package

- Freshly Brewed Coffee & Herbal Tea
- Assorted Soft Drinks
- Water Bottles

Price: \$15 per person

Premium Beverage Package

- All items from the Standard Package
- Juices (Orange, Apple, Cranberry)
- Snack Bars

Price: \$25 per person

Deluxe Beverage Package

- All items from the Premium Package
- Selection of Craft Beers and Wines
- Gourmet Snacks

Price: \$45 per person

Please let us know which package you would like to choose by [Response Deadline]. We look forward to making your conference experience enjoyable!

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]