

Feedback Request for Interpretation Services

Dear [Recipient's Name],

We hope this message finds you well. We would like to extend our gratitude for allowing us to provide interpretation services during the [Conference Name] on [Date]. Your collaboration was instrumental to our success.

To continually improve our services, we kindly request your feedback on the interpretation provided. Your insights are valuable, and we would appreciate it if you could take a few moments to answer the following questions:

- How would you rate the quality of the interpretation services? (Excellent, Good, Fair, Poor)
- Were the interpreters knowledgeable about the subject matter?
- How satisfied were you with the timeliness of the interpretation?
- Would you recommend our services to others? Why or why not?
- Any additional comments or suggestions?

Your feedback is crucial for us, and we thank you in advance for your time and input. Please reply to this email by [Deadline Date].

Thank you once again for your partnership, and we look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]