

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

To Whom It May Concern,

I hereby acknowledge the receipt of the certificate of participation for the [Name of Conference] held on [Date of Conference].

Thank you for the opportunity to engage in such an informative event, and I appreciate the effort taken to ensure a successful conference.

Sincerely,

[Your Name]

[Your Contact Information]