

Commuter Transportation Guidelines for Attendees

Dear Attendees,

We are excited to welcome you to our upcoming event. To ensure a smooth and enjoyable experience for everyone, please adhere to the following commuter transportation guidelines:

Transport Options

- **Public Transit:** We encourage attendees to use public transportation where possible. The nearest train and bus stations are located at [insert locations].
- **Carpooling:** Consider carpooling with fellow attendees to reduce the environmental impact.
- **Parking:** On-site parking is available at [insert location], but spaces may be limited. Please arrive early.

Health and Safety

- Wear a mask while using public transportation.
- Follow all health guidelines, including social distancing where applicable.

Contact Information

If you have any questions or need assistance with your transportation arrangements, please contact us at [insert contact info].

Thank you for your cooperation. We look forward to seeing you!

Best Regards,

[Your Name]

[Your Position]

[Your Organization]