

# Conference Award Submission Instructions

Dear Participants,

We are pleased to announce the submission guidelines for the upcoming Conference Awards. Please follow the instructions below to submit your nominations.

## Submission Guidelines

1. **Eligibility:** Ensure that the nominee meets the eligibility criteria as outlined on our website.
2. **Nomination Form:** Complete the nomination form available at [insert link].
3. **Supporting Documents:** Include a brief biography and a statement of achievements for the nominee (maximum 500 words).
4. **Submission Deadline:** All nominations must be submitted by [insert deadline date].
5. **Email Submissions:** Send your completed nomination form and supporting documents to [insert email address].

## Award Categories

- Best Research Paper
- Outstanding Contribution to the Community
- Innovative Project Award

If you have any questions regarding the submission process, please do not hesitate to contact us at [insert contact information].

We look forward to receiving your nominations!

Best regards,

[Your Name]

[Your Position]

[Conference Name]

[Contact Information]