

Invitation to Apply for the Conference Award

Dear [Recipient's Name],

We are pleased to invite you to apply for the upcoming Conference Award at the [Conference Name] taking place on [Date]. This award recognizes exceptional contributions in the field of [Field/Category]. Below are the eligibility criteria:

Eligibility Criteria

- Must be a registered participant of the [Conference Name].
- Submission of a research paper or project related to [specific topics].
- Must be within [Age Requirement, if any] or an early career professional with less than [Number] years of experience.
- Evidence of significant contribution to [Field/Community].

If you meet the eligibility criteria and are interested in applying for the award, please submit your application by [Submission Deadline]. For more information about the application process, please visit our website at [Website URL].

We look forward to receiving your application and wish you the best of luck!

Best regards,
[Your Name]
[Your Title]
[Organization/Conference Name]
[Contact Information]