

Conference Breakout Session Confirmation

Dear [Participant's Name],

We are pleased to confirm your participation in the breakout session titled [**Session Title**] during the [**Conference Name**].

Details of the Session:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Room/Location]

Please arrive at least 15 minutes early to ensure a prompt start. We look forward to your valuable contribution to the session.

Best regards,

[Your Name]

[Your Position]

[Conference Organization Name]

[Contact Information]