

Letter of Acknowledgment

Date: [Insert Date]

Dear [Facilitator's Name],

We would like to express our sincere gratitude for your exceptional facilitation during the [Workshop Title] held on [Workshop Date]. Your expertise and ability to engage participants greatly contributed to the workshop's success.

Your insights and interactive sessions not only enriched the learning experience but also encouraged active participation from everyone involved. We have received positive feedback from attendees, who appreciated your knowledge and enthusiasm.

Thank you once again for your valuable contribution. We hope to collaborate with you in future workshops.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]