

Chimney Repair and Cleaning Service

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. At [Your Company Name], we understand how important it is to maintain a safe and functional chimney system in your home. This letter serves to remind you that it's time for your annual chimney cleaning and inspection.

We recommend scheduling your service at your earliest convenience to ensure the best results. Our team of certified professionals is equipped to handle any repairs and provide thorough cleaning to keep your chimney in optimal condition.

Please contact us at [Your Phone Number] or [Your Email Address] to set up an appointment that works for you. We appreciate your trust in our services and look forward to serving you.

Best regards,

[Your Name]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email Address]