

# Yard Sale Permit Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Permit Authority Name]

[Authority Address]

[City, State, Zip Code]

Dear [Permit Authority Name],

I am writing to formally request a permit to hold a yard sale at my residence located at [Your Address] on [Proposed Date(s)]. The sale will run from [Start Time] to [End Time].

The purpose of the yard sale is to declutter my home and allow neighbors to purchase gently used items at affordable prices. I plan to follow all local regulations concerning yard sales, including proper signage and operating hours.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Name]