

Yard Sale Permit Request

Date: [Insert Date]

To: [Local Government Office Name]

Address: [Office Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a permit for a holiday-themed yard sale at my residence located at [Your Address]. The sale is planned for [Insert Date(s)] from [Start Time] to [End Time].

The event will feature a variety of items including holiday decorations, gifts, and household goods. We aim to create a festive atmosphere for our community while adhering to all local regulations.

Please let me know if there are any forms to fill out or fees to be paid to process this request. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]