

# Recommendation for [Candidate's Name]

Date: [Insert Date]

To Whom It May Concern,

I am writing to highly recommend [Candidate's Name] for the position of Front Desk Associate at your esteemed hotel. As the [Your Position] at [Hotel Name], I had the pleasure of working alongside [Candidate's Name] for [duration] and can confidently attest to their exceptional skills and dedication.

[Candidate's Name] consistently demonstrated excellent customer service, quickly resolving guest inquiries and ensuring a positive experience for all. Their attention to detail and ability to multitask in a fast-paced environment made them an indispensable member of our team.

Additionally, [Candidate's Name] possesses strong communication skills and a friendly demeanor that makes guests feel welcomed and valued. Their ability to handle challenging situations with professionalism and grace is truly commendable.

I have no doubt that [Candidate's Name] will make a valuable addition to your front desk team. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Full Name]

[Your Position]

[Hotel Name]

[Hotel Address]

[Hotel Phone Number]