

Light Pole Maintenance Notification

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We hope this message finds you well. We would like to notify you that scheduled maintenance for the light poles in your area will occur from [start date] to [end date]. This maintenance is essential to ensure the safety and reliability of the lighting in our community.

During this time, there may be temporary interruptions in service. We apologize for any inconveniences this may cause and appreciate your understanding as we work to maintain our lighting infrastructure.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]