

# Ambient Lighting Maintenance Schedule

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to provide you with the maintenance schedule for the ambient lighting systems at [Location/Facility Name]. Regular maintenance is essential to ensure optimal performance and longevity of our lighting installations.

## Maintenance Schedule

Date	Task	Technician
[Insert Date 1]	Check and replace any faulty bulbs	[Technician Name]
[Insert Date 2]	Inspect wiring and control systems	[Technician Name]
[Insert Date 3]	Clean fixtures and lenses	[Technician Name]
[Insert Date 4]	Adjust lighting angles and intensity	[Technician Name]

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this important maintenance schedule.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]