

# Landscaping Design Options Approval

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Recipient's Address]  
[City, State, Zip Code]

## **Subject: Ratified Landscaping Design Options**

Dear [Recipient's Name],

I am pleased to inform you that we have ratified the landscaping design options for [Project/Property Name]. After careful consideration and review, the following designs have been approved:

- **Design Option 1:** [Brief description of design option 1]
- **Design Option 2:** [Brief description of design option 2]
- **Design Option 3:** [Brief description of design option 3]

Please find attached the detailed proposals for each option, which include the estimated costs and a timeline for implementation.

We look forward to proceeding with the selected design option and appreciate your cooperation throughout this process. Should you have any questions or need further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company/Organization]