

[Your Name]
[Your Title/Position]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title/Position]
[Recipient Institution/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to highly recommend [Student's Name] for the Graduate Assistantship position in research at [University/Department Name]. As [his/her/their] professor and mentor during [his/her/their] undergraduate studies in [Field of Study], I have had the pleasure of witnessing [his/her/their] exceptional skills and dedication to research.

[Student's Name] has consistently demonstrated a strong aptitude for research methodologies and analytical thinking. [He/She/They] excelled in courses such as [Course Names] and contributed significantly to our research project on [Research Topic], where [he/she/they] [describe specific contributions or skills].

In addition to [his/her/their] technical skills, [Student's Name] possesses excellent communication and collaboration abilities. [He/She/They] worked effectively with peers and faculty, showcasing [his/her/their] ability to contribute to a team-oriented environment.

I am confident that [Student's Name] will bring the same level of enthusiasm and commitment to [his/her/their] graduate studies and research. [He/She/They] has the potential to make significant contributions to your program and the field at large.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information.

Sincerely,
[Your Name]
[Your Title/Position]