

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

[Recipient's Address]

[City, State, Zip]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Student's Name] for the graduate assistantship in curriculum development at [Institution Name]. As [his/her/their] professor and advisor for the past [duration], I have closely observed [his/her/their] exceptional capabilities and dedication in the field of education.

[Student's Name] has consistently demonstrated an impressive understanding of curriculum theory and design. [He/She/They] is not only passionate about creating effective learning experiences but also possesses the analytical skills necessary to assess and improve existing curricula. [His/Her/Their] ability to collaborate with peers and faculty alike has been invaluable during [his/her/their] time here.

One of [his/her/their] notable contributions was [specific project or initiative], where [he/she/they] [describe the contribution and its impact]. This experience exemplifies [his/her/their] talent for innovative curriculum development and commitment to enhancing educational practices.

I am confident that [Student's Name] will bring the same enthusiasm, creativity, and diligence to the graduate assistantship as [he/she/they] has in [his/her/their] coursework and projects. I have no doubt that [he/she/they] will be a tremendous asset to your team.

Please feel free to contact me at [your phone number] or [your email] should you require any further information or insights about [Student's Name].

Thank you for considering this outstanding candidate.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]