

Petition for Exterior Modification Approval

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Appropriate Authority or Homeowners Association Name]

[Authority Address]

[City, State, Zip Code]

Dear [Authority/Committee Name],

I am writing to formally submit a petition for approval of an exterior modification to my property located at [Your Property Address]. I wish to undertake an expansion of my current driveway for improved accessibility and convenience.

The proposed modification involves [briefly describe the driveway expansion, including dimensions and materials involved]. I believe that this modification will enhance the overall aesthetics of the property and will not adversely affect the surrounding area.

I have attached a detailed plan and design along with photographs of the current driveway for your consideration. I am committed to ensuring that this expansion complies with all community guidelines and regulations.

Please feel free to contact me at [Your Phone Number] or [Your Email] should you have any questions or require further information regarding this request.

Thank you for your consideration. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]