

Exterior Modification Approval Notification

Date: [Insert Date]

To: [Owner's Name]

Address: [Owner's Address]

Dear [Owner's Name],

We are pleased to inform you that your request for exterior modification to paint your property located at [Property Address] has been approved. We appreciate your commitment to maintaining the aesthetic of our community.

Please ensure that the painting complies with the approved color scheme and regulations set forth by the homeowner's association. Any modifications must begin by [Start Date] and be completed by [End Date].

If you have any questions or require further assistance, feel free to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Homeowner's Association Name]

[Contact Information]