

# Homeowners Association Annual Budget Request

Date: [Insert Date]

To: [HOA Board/Committee Name]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Dear [HOA Board/Committee Name],

I hope this message finds you well. As a homeowner and member of our community, I am writing to formally request consideration for certain items to be included in the upcoming annual budget for [Insert Year].

Some of the key areas I believe warrant allocation of funds include:

- Maintenance of common areas
- Upgrades to community facilities
- Security improvements
- Community events and activities

I believe that addressing these areas will greatly enhance our community's appeal and livability. I am looking forward to your review and hope to discuss this further at the upcoming HOA meeting.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]