

# Storm Damage Notification

Date: [Insert Date]

To: [Local Authority Name]

Address: [Local Authority Address]

Dear [Local Authority Official's Name],

I am writing to formally notify you of the damages caused by the recent storm that occurred on [Insert Date of Storm]. Our community has experienced significant impact, including:

- Downed power lines and outages
- Flooding in several residential areas
- Severe damage to public infrastructure
- Information on any injuries or evacuations if applicable

We kindly request that the local authorities assess the situation and provide assistance as needed to ensure the safety and well-being of our community. Our residents are in urgent need of support to recover from this event.

Please feel free to contact me at [Your Contact Information] to discuss further details or to coordinate any necessary assistance.

Thank you for your attention to this urgent matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization/Community Name]

[Your Contact Information]