

Request for Proposal

Date: [Insert Date]

To: [Solar Company Name]

Address: [Solar Company Address]

Dear [Contact Name],

I hope this message finds you well. I am writing to formally request a proposal for the installation of solar panels at my property located at [Property Address]. As we aim to enhance our sustainability efforts and reduce electricity costs, we believe that solar energy is a viable solution.

We would appreciate it if you could provide us with detailed information regarding:

- The types of solar panels available
- Installation costs and any financing options
- Estimated energy savings
- Warranty and maintenance services
- Timeline for installation

We are looking forward to receiving your proposal by [Insert Deadline Date]. Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if you have any questions or need further information.

Thank you for your attention to this matter. We are eager to explore the possibility of working together.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Company Name, if applicable]

[Your Address]