

Important Update: Security Gate Access

Dear Residents,

We are writing to inform you about some important updates regarding the security gate access for our community. As part of our ongoing efforts to enhance security, the following changes will take effect on **[Effective Date]**:

- The access codes will be updated.
- New keycards will be issued to all residents.
- The gate operating hours will change to **[New Operating Hours]**.

To ensure a smooth transition, please visit the community office between **[Start Date]** and **[End Date]** to collect your new keycard and receive the updated access code. If you experience any issues or have questions, please do not hesitate to contact us at **[Contact Information]**.

Thank you for your cooperation in keeping our community safe.

Sincerely,

The Management Team