

# Homeowners Association Governing Document Revision Notice

Date: [Insert Date]

To: [Name of Homeowner]

Address: [Homeowner's Address]

Dear [Name of Homeowner],

This letter serves as a formal notice regarding the proposed revisions to the governing documents of the [Name of Homeowners Association]. The board has identified several areas that require updates to better serve our community.

## Proposed Revisions:

- [Revision 1: Brief description]
- [Revision 2: Brief description]
- [Revision 3: Brief description]

We invite you to review the full text of the proposed revisions, which is attached to this notice. A meeting will be held on [Meeting Date] at [Meeting Time] in [Meeting Location] to discuss these changes and gather your feedback.

Your input is invaluable to us, and we encourage all homeowners to attend and participate in this discussion.

If you have any questions or comments prior to the meeting, please do not hesitate to reach out to the board at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Name of Homeowners Association]