

Payment Options for HOA Fees

Dear Homeowner,

We hope this message finds you well. As a reminder, your HOA fees are due on the first of each month. To simplify the payment process, we offer several convenient options for you to choose from. One of the most efficient methods is through Auto-Debit.

Auto-Debit Payment Option

Setting up auto-debit allows your HOA fees to be automatically deducted from your bank account on the due date, ensuring that you never miss a payment. Here's how to get started:

1. Download and complete the Auto-Debit Authorization Form.
2. Attach a voided check or bank letter for account verification.
3. Email or mail the completed form to our HOA office before the next billing cycle.

If you have any questions or require assistance with setting up your auto-debit, please do not hesitate to contact us at [insert phone number] or [insert email address].

Thank you for being a valued member of our community!

Sincerely,

Your HOA Management Team