

Payment Reminder

Dear [Tenant's Name],

This is a friendly reminder that your rent payment for the property located at [Property Address] is due on [Due Date].

Amount Due: \$[Amount]

If you have already made your payment, please disregard this notice. Otherwise, we kindly ask that you ensure payment is made by the due date to avoid any late fees.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]