

Notification of Fence Damage

Date: [Insert Date]

To: [Neighbor's Name]

[Neighbor's Address]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to inform you that I have noticed some damage to the fence that separates our properties. The damage appears to have occurred recently, and I wanted to bring it to your attention.

Please let me know if you are aware of this issue, and if we can arrange a time to discuss how to address it. I believe working together, we can come to a solution that is satisfactory for both parties.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]