

# Mailbox Fitting Instructions

Dear [Recipient's Name],

Thank you for your order of our mailbox. Below are the fitting instructions to ensure proper installation:

## Materials Needed:

- Level
- Drill
- Screws (included)
- Measuring tape
- Concrete mix (optional, for in-ground installation)

## Installation Steps:

1. Choose a suitable location for installation.
2. For in-ground mailboxes, dig a hole approximately 24 inches deep.
3. Insert the mailbox post into the hole, ensuring it is level.
4. If applicable, fill the hole with concrete mix and allow it to set.
5. Attach the mailbox securely to the post using the screws provided.

## Final Checks:

Ensure that the mailbox is securely fastened and accessible for mail delivery.

If you encounter any issues, please do not hesitate to contact us at [Your Contact Information].

Best regards,  
[Your Name]  
[Your Company Name]