

# Tree Removal Request Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name/Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the removal of a tree located on my residential property at [Your Address]. The tree in question is [describe the tree, including type and size if applicable], and I have concerns regarding its health and safety.

[Briefly explain your reasons for the request, e.g., the tree is dead, poses a risk to property, has roots causing damage, etc. Include any relevant details such as proximity to structures or previous damage caused.]

I would appreciate it if you could assess the situation at your earliest convenience. Please let me know when you are available to discuss this matter further or to schedule a visit.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]