

Tree Removal Request

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Company/Organization Name]

[Insert Address]

Dear [Insert Recipient's Name],

I am writing to formally request the removal of a tree located at [Insert Location/Address] due to health concerns that have arisen for my family and me. The tree has been showing signs of [insert specific issues such as disease, extensive damage, or encroaching roots], which poses a potential risk to our health and safety.

Given the circumstances, I believe that removing the tree is the most prudent solution to mitigate any health risks associated with its condition. I kindly ask for your prompt attention to this matter and would appreciate guidance on the next steps regarding the removal process.

Thank you for your understanding and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]