

# Tree Removal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request the removal of a tree located at [insert specific location]. This tree poses a significant safety hazard due to [describe the reason, e.g., its deteriorating condition, proximity to buildings, etc.].

The following issues have been observed:

- [Issue 1]
- [Issue 2]
- [Issue 3]

For the safety of residents and property, I kindly urge you to take prompt action regarding this matter. Please let me know how you wish to proceed.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]