

# Winter Weather Readiness Notice

Dear [School Community/Parents/Guardians],

As winter approaches, it is essential to ensure our readiness for potential severe weather conditions. We would like to take this opportunity to share important information regarding our winter weather preparedness.

## School Closure Policy

In the event of inclement weather, our school administration will assess road conditions and weather forecasts. Notifications regarding school closures will be sent via:

- School Website
- Email Alerts
- Local News Channels

## Safety Precautions

Please remind your children to:

- Dress warmly in layers.
- Wear appropriate footwear.
- Be cautious while walking on icy surfaces.

## Emergency Contact Information

Ensure that your contact information is up-to-date in our records, so you receive all important messages regarding school weather-related decisions.

Thank you for your cooperation and support in ensuring our students' safety this winter season.

Sincerely,

[Your Name]

[Your Title]

[School Name]

[Contact Information]