

Winter Power Outage Preparedness

Date: [Insert Date]

Dear [Recipient's Name],

As winter approaches, we want to ensure that you are prepared for potential power outages caused by severe weather conditions. It is important to take proactive measures to keep you and your family safe during these times.

Tips for Preparedness:

- Keep a supply of non-perishable food and bottled water.
- Store extra blankets and warm clothing.
- Have a battery-operated radio and flashlights with extra batteries.
- Maintain a list of emergency contacts and local services.
- Consider having a backup power generator if needed.

During a Power Outage:

- Stay indoors and warm.
- Avoid opening refrigerators and freezers to keep food cold.
- Check on neighbors, especially those who are elderly or disabled.
- Stay informed through your battery-operated radio.

For further information and assistance, please feel free to contact our office at [Insert Phone Number] or [Insert Email Address].

Stay safe and warm this winter!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]