

# Welcome to Your New Home!

Dear [Homeowner's Name],

Congratulations on your new home! As you settle in, here are some essential maintenance tips to help you keep your house in great shape:

## Monthly Maintenance

- Clean or replace air filters in your HVAC system.
- Inspect and clean kitchen and bathroom exhaust fans.
- Test smoke detectors and carbon monoxide detectors.

## Seasonal Checks

- **Spring:** Clean gutters and downspouts; inspect the roof for any damage.
- **Summer:** Check for pest infestations; service your air conditioning system.
- **Fall:** Winterize outdoor hoses; clean and inspect fireplaces.
- **Winter:** Keep pathways clear of snow and ice; monitor for frozen pipes.

## Annual Tasks

- Schedule a professional inspection for your HVAC system.
- Flush your water heater to remove sediment buildup.
- Check for any signs of mold or water damage throughout the house.

We wish you all the best in your new home!

Sincerely,

[Your Name]

[Your Contact Information]