

# Board Election Eligibility Requirements

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to announce the upcoming board elections for [Organization/Company Name]. To ensure a fair and informed election process, please find below the eligibility requirements for candidates wishing to run for a board position:

- **Age Requirement:** Candidates must be at least [Insert Age] years old.
- **Membership Status:** Candidates must be an active member of [Organization/Company Name] for a minimum of [Insert Duration].
- **Good Standing:** Candidates must be in good standing with no outstanding dues or disciplinary actions.
- **Experience:** Candidates should have relevant experience in [Specify Industry/Field] and demonstrate leadership capabilities.
- **Nomination Process:** Candidates must be nominated by [Two members/another designated way] and submit a written statement of intent by [Insert Deadline].

We encourage all eligible members to consider this opportunity to serve on the board and contribute to the future of [Organization/Company Name]. For any questions, please feel free to reach out at [Contact Information].

Thank you for your attention and participation.

Sincerely,

[Your Name]

[Your Title]

[Organization/Company Name]